

Location: Carmel Town Office

Selectmen Present: Daniel Frye, Jared Fitts, Isaac Raymond and Timothy Richardson, Jr.

Absent: Suzan Rudnicki

Town Manager/CEO: Kevin Howell

Rec. Secretary: Coreen Sylvester

Guests Present: Glennis McSorley and Toby Pelletier

7:31 PM: Daniel Frye called the Selectmen's meeting to order.

MINUTES: Daniel Frye made a motion to accept the minutes of November 28, 2022 as written. Timothy Richardson, Jr. seconded. Three voted in favor. Jared Fitts abstained as he was not present for that meeting.

NEW BUSINESS:

Building Feasibility Study Proposal: The Town Manager explained that at a previous meeting there had been discussion of the possibility of expanding the municipal building and he had two firms come in to look at the building and give an estimate for doing a feasibility study on it. The two estimates were \$18,000.00 and \$27,000.00. Kevin said he was happy with the \$18,000.00 proposal, and Selectmen had no objections to his adding this to his proposed budget.

2023 Budget Preview: Kevin gave a summary of the initial proposed budget for 2023, and said he will have a complete draft ready for the January 9th meeting.

Bank Rate Adjustment Proposal: Kevin said he had approached our bank to see if we could get a better interest rate, and they have offered us the newest version of an insured cash sweep (ICS) account with a 2.25% fixed interest rate. Dan Frye made a motion to move forward with the change to ICS account. Isaac Raymond seconded. Four voted in favor.

Update on Grants: There was discussion regarding the grants we have received. Kevin said the funds for the playground grant have been deposited and he has ordered the playground equipment. The \$50,000.00 grant for the new recreational trail park has been approved as well, and we received the funding for the safety grant used to upgrade to LED lighting.

Update Personnel Policy: Jared Fitts made a motion to adopt the new personnel policy, revised to pay regularly scheduled part-time employees holiday pay when they work on a holiday. Timothy Richardson, Jr. seconded. Four voted in favor.

Shoreland Zoning Map (GIS): After discussion about the benefits of being able to overlay the

shoreland zoning map onto properties with the GIS program, Isaac Raymond made a motion to add the one-time cost of \$4,000.00 to \$5,000.00 to the proposed 2023 budget to have the GIS mapping done for shoreland zoning. Jared Fitts seconded. Four voted in favor.

Sledding Hill: Kevin explained the Town owns the property abutting Aaron Hawes's back yard on Five Road. He would like the Board to consider turning over the property immediately behind Aaron's lot to Aaron, and then building a privacy fence and clearing land to make a sledding hill for residents, leaving a wooded buffer. The Selectmen authorized the Town Manager to negotiate with Aaron Hawes to sell the property of approximately $\frac{3}{4}$ acres to Aaron for a minimum of \$7,500.00.

Town Christmas Tree Decorating: Kevin let Selectmen know the Christmas Tree decorating was a hit with the school children again this year. Isaac Raymond donated the tree, and Kevin cut cedar discs for the children to decorate and hang.

Future Selectmen's Meeting: Kevin reminded the Board their next meeting is January 9, 2023, and meetings will be the second and fourth Mondays (except holidays) of each month at 6:30 pm.

WARRANT: Isaac Raymond made a motion to accept the payroll warrant of **December 5, 2022** in the amount of **\$13,375.45**. Dan Frye seconded. Four voted in favor.

WARRANT: Isaac Raymond made a motion to accept the payroll warrant of **December 12, 2022** in the amount of **\$5,561.90**. Tim Richardson seconded. Four voted in favor.

WARRANT: Isaac Raymond made a motion to accept the payroll warrant of **December 19, 2022** in the amount of **\$5,579.04**. Tim Richardson seconded. Four voted in favor.

WARRANT: Isaac Raymond made a motion to accept the accounts payable warrant of **December 19, 2022** in the amount of **\$314,177.83**. Dan Frye seconded. Three voted in favor. Tim Richardson abstained.

ADJOURNMENT: Dan Frye made a motion to adjourn. Tim Richardson seconded. Four voted in favor. Meeting adjourned at 8:32 pm.