

Location: Carmel Town Office

Selectmen Present: Daniel Frye, Isaac Raymond, Jared Fitts and Timothy Richardson, Jr.

Absent: Suzan Rudnicki

Town Manager/CEO: Kevin Howell

Rec. Secretary: Coreen Sylvester

Guests Present: John Pond and Andy Hamilton, Glennis McSorley and Toby Pelletier

6:30 PM: Daniel Frye called the Selectmen's meeting to order.

MINUTES: Jared Fitts made a motion to accept the minutes of September 25, 2023 as written. Timothy Richardson seconded. Three voted in favor. Isaac Raymond abstained.

NEW BUSINESS:

Treasurer's Report: The Town Manager gave the treasurer's report as of October 23, 2023.

Murray Road Pole Permits: Selectmen signed pole permits for Murray Road.

Attest Shoreland Zone Map: Kevin Howell explained the D.E.P. approved the electronic version of our shoreland zoning map. There have been no changes to it, our old paper map has been converted to an electronic format so it is available in GIS. Chairman Daniel Frye attested the electronic version.

Carmel Days Recap: Kevin gave an update on Carmel Days' events, and said it went very well.

Fall Cleanup Recap: The Town Manager stated fall cleanup went very well and was much better organized than spring cleanup was.

Village Park Update: There was discussion about the development of the lot across from the Rec Field, which will be called the Village Park. Kevin said we need to have engineering done this fall in order to get environmental permitting done so that we can begin work on it in the spring. Selectmen had no objections to getting the engineering done.

Town Office Water Filter Options: After discussion comparing various types of water filtration systems, it was decided to hold off for now as we will have to drill a new well due to the upcoming municipal building renovations, and due to the fact that we have water coolers in both kitchen areas used for drinking water.

Policy and Notice of Non-Discrimination: The Town Manager explained that when we received the FEMA grant for a new cascade system, one of the requirements was to complete a civil rights discrimination tool. After discussion, Daniel Frye made a motion to adopt the Town of Carmel Policy and Notice of Non-Discrimination. Isaac Raymond seconded. Four voted in favor.

Holiday Banners: Kevin said the holiday banners we have been using for several years are becoming worn and proposed replacing them with funds in our community budget. Selectmen had no objections to purchasing new banners.

Code Enforcement Update: Kevin gave an update on building and plumbing permits issued this year.

Monthly Fire & Rescue Report: Selectmen and Town Manager talked about items on the monthly Fire & Rescue Report including the junior fire program, which is doing very well. Kevin also said he sat in on his first meeting with the EMS Blue Ribbon Commission, and he very much looks forward to future meetings.

Kevin let the Board know Kain Burgoyne installed power to the cascade system last week.

Kevin informed Selectmen that three days from now there will be a grant opening up for EMS programs.

Eagle Scout Project: This year Eagle Scout Sterling Hall came in with an idea to put up information kiosks with a lifesaving device(s) at Damascus Landing. He designed the kiosks and went through the approval process with the Boy Scout Council. David Burgoyne provided the roof, the Town provided the lumber and DaVinci Signs did all the placarding. Billy Cichocki provided the concrete and labor to set the posts, and Kevin and our public works crew did all the groundwork. Kevin showed and described pictures of the completed project.

Kevin proposed setting up a ceremony at one of our Selectmen's meetings to award Sterling a letter of commendation and coincide it with our local legislators for a letter of sentiment. Selectmen approved.

Trailer for Town's Side-by-Side: The Town Manager said the side-by-side we purchased with the County Commissioner ARPA Grant has been used by all the town departments for various activities and has been very helpful. We still have available funds from the grant, which will be used to purchase a trailer, defibrillator, safety lights and forestry hose. Selectmen had no objections.

WARRANT: Jared Fitts made a motion to accept the accounts payable warrant of September 29, 2023 in the amount of \$564.32. Tim Richardson seconded. Four voted in favor.

WARRANT: Jared Fitts made a motion to accept the payroll warrant of **October 2, 2023** in the amount of **\$9,686.45**. Tim Richardson seconded. Four voted in favor.

WARRANT: Jared Fitts made a motion to accept the payroll warrant of **October 10, 2023** in the amount of **\$17,471.32**. Isaac Raymond seconded. Four voted in favor.

WARRANT: Jared Fitts made a motion to accept the payroll warrant of **October 16, 2023** in the amount of **\$9,299.87**. Tim Richardson seconded. Four voted in favor.

WARRANT: Jared Fitts made a motion to accept the payroll warrant of **October 23, 2023** in the amount of **\$8,931.79**. Isaac Raymond seconded. Four voted in favor.

WARRANT: Jared Fitts made a motion to accept the accounts payable warrant of **October 23, 2023** in the amount of **\$835,748.85**. Isaac Raymond seconded. Three voted in favor. Tim Richardson abstained.

EXECUTIVE SESSION: Daniel Frye made a motion to go into executive session pursuant to 1MRSA § 405(6)(E) for a consultation with legal counsel. Timothy Richardson, Jr. seconded. Four voted in favor. Selectmen went into executive session at 7:23 pm. Selectmen reconvened in regular session at 8:55 pm. No action taken, informational only.

ADJOURNMENT: Daniel Frye made a motion to adjourn. Tim Richardson seconded. Four voted in favor. Meeting adjourned at 9:01 pm.